



TC UNITED FOOTBALL CLUB

Assistant Technical Director - Grassroots

DATE September 16, 2026

Role Overview

The Assistant Technical Director - Grassroots supports the planning, organization, and delivery of Tzeachten Chilliwack United's U4-U12 programming. Working closely with the Technical Director, coaches, volunteers, and families, this role helps create positive, engaging, and developmentally appropriate environments across the club's grassroots pathway.

The position combines on-field coaching leadership with administrative and operational support across recreational and development programming.

Role Details

Organization:	Tzeachten Chilliwack United Football Club (TCUFC)
Title:	Assistant Technical Director - Grassroots
Reports To:	Technical Director
Position Type:	Part-Time or Full-Time, dependent on candidate
Location:	Chilliwack, British Columbia
Start Date:	As soon as available

Primary Responsibilities

Programming & Player Development

- Support the implementation of TCUFC's grassroots curriculum for players aged U4-U12.
- Assist with the planning and delivery of age-appropriate training sessions aligned with Canada Soccer's Long-Term Player Development principles.
- Monitor player development and help facilitate progression within the club pathway.
- Provide on-field mentorship and support to staff coaches and volunteer coaches.

Coach Development & Support

- Assist in recruiting, onboarding, mentoring, and supporting grassroots coaches.
- Lead coach education sessions and provide ongoing feedback and guidance.
- Help create consistent coaching standards and positive learning environments throughout the grassroots program.

Operations & Administration

- Assist with scheduling training sessions, staffing assignments, and field allocations.
- Support seasonal program planning, registration initiatives, and grassroots events.
- Maintain program records, attendance tracking, and communication systems.
- Collaborate with club administration to ensure smooth day-to-day program delivery.

Community & Family Engagement

- Serve as a positive ambassador for TCUFC within the community.
- Support communication with players, families, schools, and community partners.
- Assist with grassroots festivals, player assessments, camps, and club events.
- Promote an inclusive, welcoming, and culturally respectful environment for all participants.

Club Culture & Leadership

- Uphold the values and vision of Tzeachten Chilliwack United.
- Foster a positive, respectful, and player-centred culture.
- Contribute to the club's strategic growth and long-term player development objectives.

Qualifications & Requirements

Required

- Minimum Canada Soccer C Licence, or currently working toward completion.
- Experience coaching youth soccer in a grassroots or development environment.
- Strong organizational, communication, and leadership skills.
- Ability to work effectively with children, parents, volunteers, and staff.
- Current Respect in Sport certification or equivalent Safe Sport training.
- Valid Criminal Record Check with Vulnerable Sector Screening.
- Valid driver's licence and access to reliable transportation.

Preferred

- Canada Soccer Children's Licence.
- Canada Soccer B Licence, UEFA, USSF, or equivalent certification.
- Experience leading coach education initiatives.
- Experience coordinating youth sports programming, camps, or community-based activities.
- Knowledge of Indigenous communities and a commitment to culturally responsive programming.

Leadership Profile

- Player-Centred: Passionate about player development and creating positive experiences for young athletes.
- Collaborative: Enjoys mentoring coaches and working with staff and volunteers.
- Organized: Proactive, dependable, and able to coordinate multiple program needs.
- Solution-Oriented: Responds to challenges with sound judgment and clear communication.
- Growth-Minded: Committed to ongoing professional development and continuous improvement.

Why Join TCUFC?

- Help shape the future of grassroots soccer in Chilliwack.
- Work within a supportive and progressive technical environment.
- Contribute to a club connected to the values and community of Tzeachten First Nation.
- Access ongoing coach education and professional development opportunities.
- Grow within a flexible and developing club environment.

How to Apply

Interested applicants should submit a resume, a brief cover letter outlining relevant coaching experience and interest in the role, and a summary of current coaching certifications.

Submit applications to: info@tcufc.ca

Applications will be reviewed as they are received. Interviews may begin immediately. Tzeachten Chilliwack United thanks all applicants for their interest; only candidates selected for an interview will be contacted.

Equity & Inclusion

Tzeachten Chilliwack United is committed to fostering an inclusive, respectful, and welcoming environment for all participants, staff, volunteers, and families. We encourage applications from individuals of all backgrounds. We believe diversity strengthens our club and enriches the experiences of our players and community.